

PASSWORD MANAGER > VAULT ADMINISTRATION

Favorites

Favorites

Any item can be designated as a **Favorite** to allow quick access to your most used items.

Even items [shared with you from an organization](#) can be designated a favorite, but this will only impact how they appear in your individual vault (i.e. you won't make that item a favorite for other users with access to the organization or collection).

💡 Tip

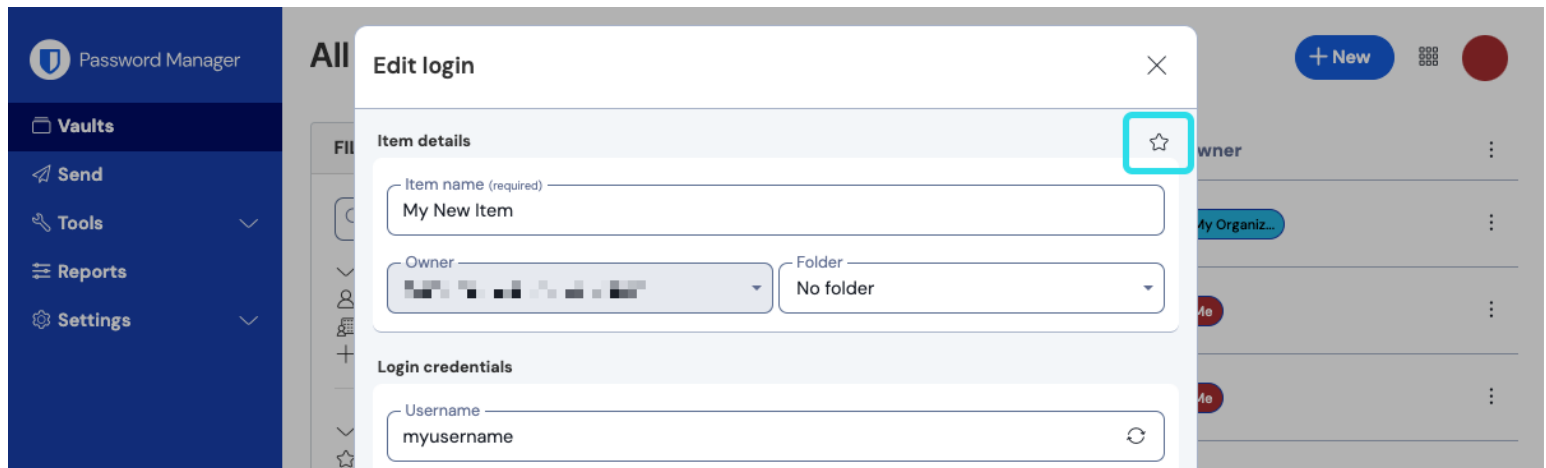
Items marked as a favorite will appear at the top of your  **Vault** view in browser extensions and mobile apps, and in the **★ Favorites** filter in your web vault and desktop apps.

Designating favorites

Designate any vault item as a favorite when you initially create it, or at any time by editing the item:

⇒Web app

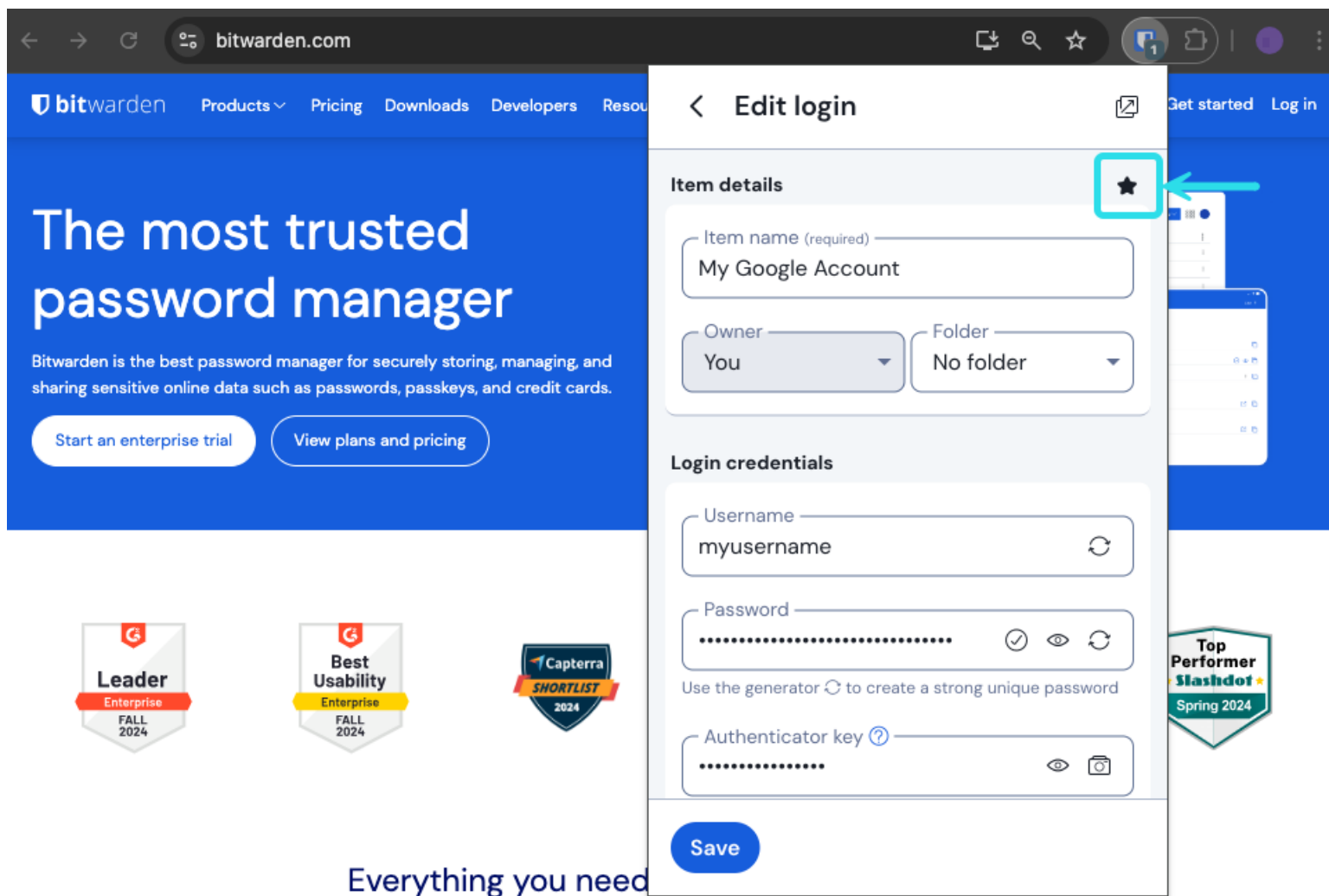
On the Add or Edit screen, select the **★ Star** icon in the top-right corner and **Save** the item:



Favorite an item

⇒Browser extension

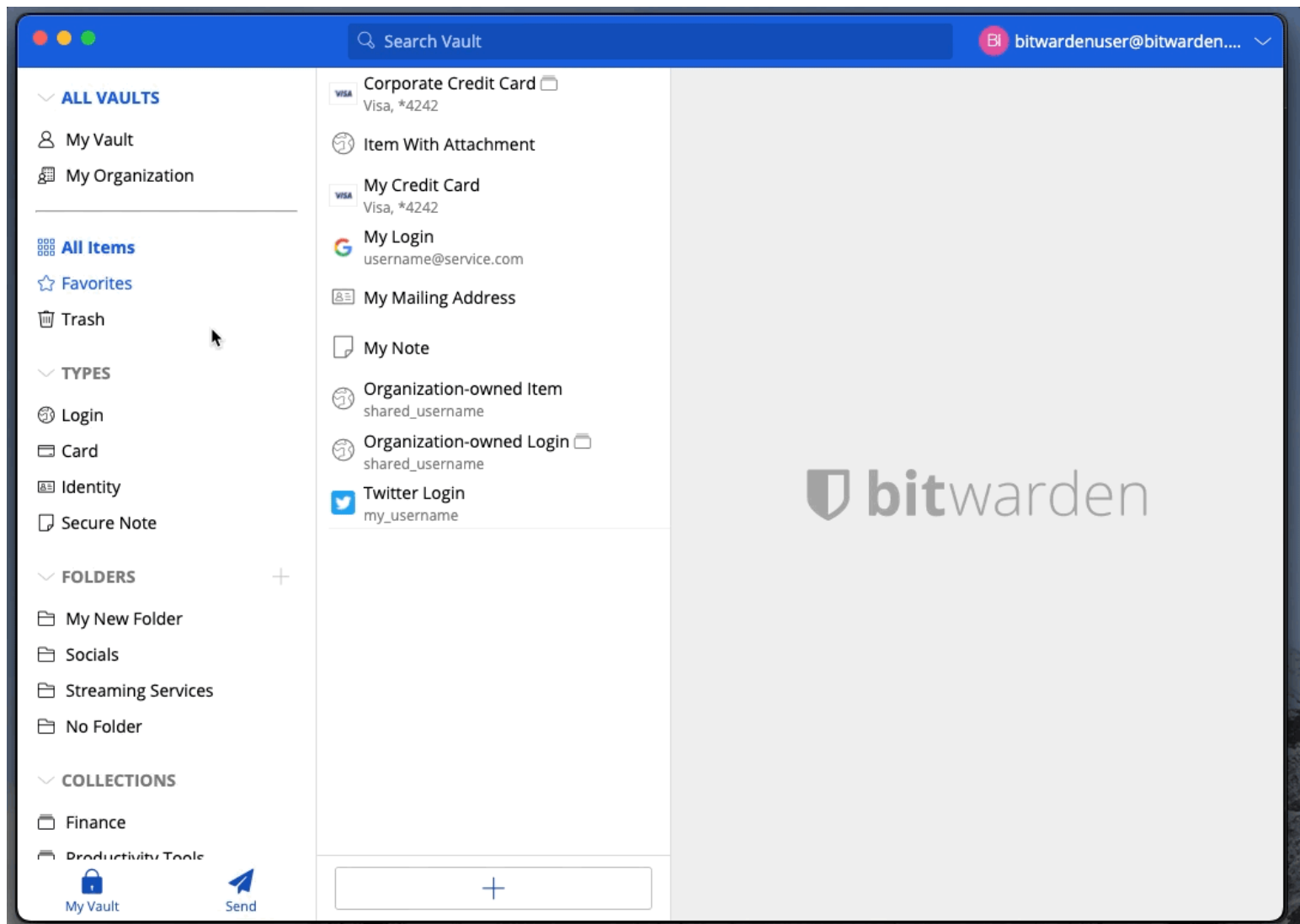
Select an item and open the Edit screen. Select the **Favorite** checkbox and **Save** the item:



Favorite an item

⇒Desktop

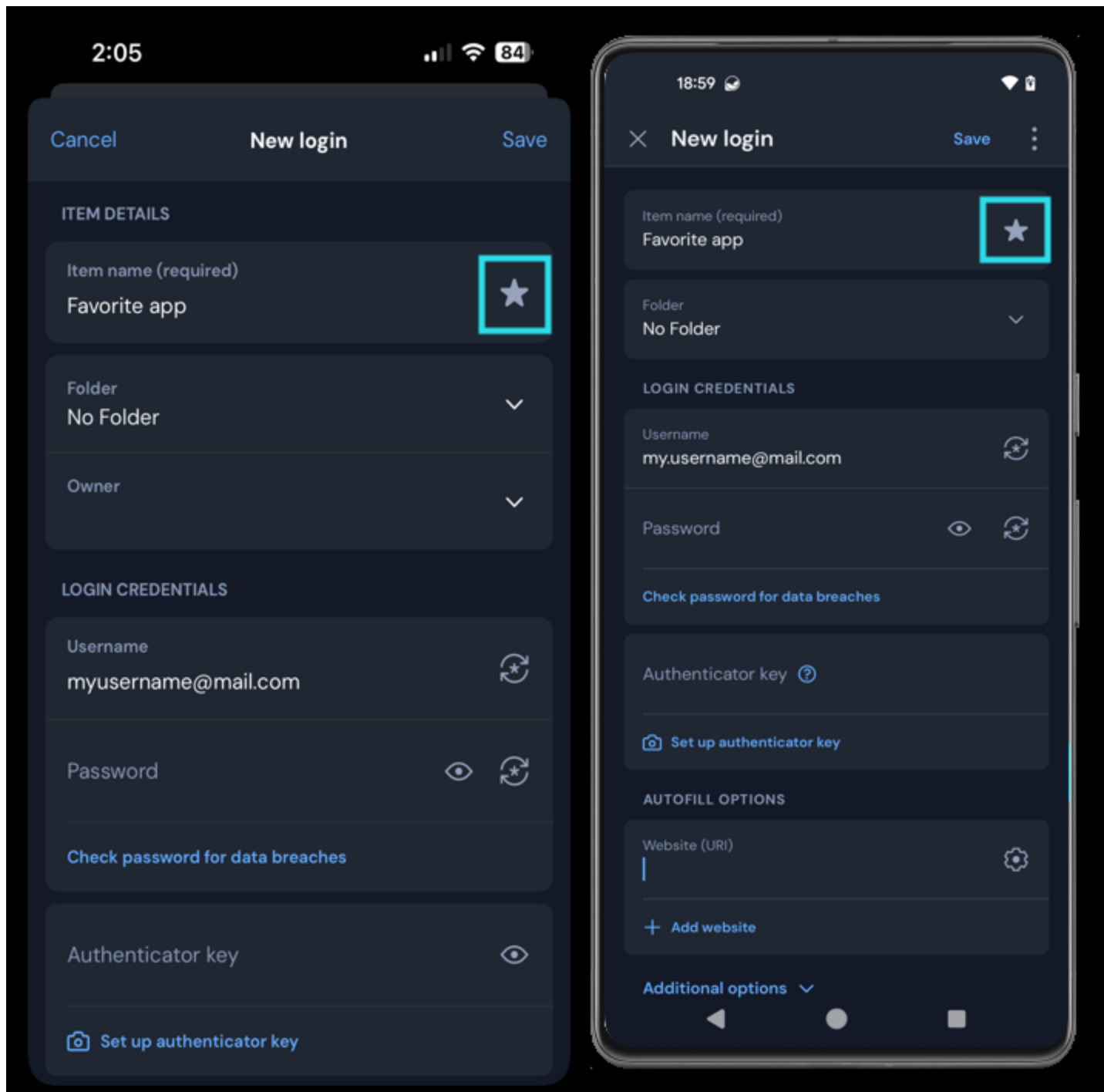
On the Add Item or Edit Item screen, check the **Favorite** checkbox and **Save** the item:



Favorite an Item

⇒Mobile

On the Add Item or Edit Item screen, select the **Favorite** ★ and **Save** the item:



Favorite an item on mobile